



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

**SCHOOLS DIVISION OFFICE OF BAYUGAN CITY**

BAYUGAN CITY DIVISION

**RELEASED**

DATE: 5-2-25  
BY: \_\_\_\_\_

**RECORDS UNIT**

DIVISION MEMORANDUM

No. 143, s. 2025

To : Asst. Schools Division Superintendent  
Chiefs of the Functional Divisions  
Education Program Supervisors  
Section Heads  
CCB Writers  
This Division

Digitally signed by  
Real Ma. Teresa Marzo  
Date: 2025.05.02  
16:59:41 +08'00'

From : **MA. TERESA M. REAL**  
OIC - Schools Division Superintendent

Subject : **BOOK FAIR & BOOK EXHIBIT OF CITY COLLEGE OF BAYUGAN**

Date : April 29, 2025

1. In line with the Local Government Unit's goal to fully establish the City College of Bayugan as one of its avenues in supporting the educational and research needs of students, faculty, and staff in academic institutions for library services, there will be a showcase of a wide range of educational materials, reference books, and teaching aids both print and non-print materials from various reputable publishers to be held at Kalinaw Building, Brgy. Noli, Bayugan City, Agusan Del Sur on May 5-7, 2025.
2. The City College of Bayugan Book Fair and Exhibit aims to:
  - a. Facilitate the evaluation and selection of updated, relevant, and discipline-appropriate textbooks, reference materials, and instructional resources that align with the College's curricular programs and academic standards.
  - b. Provide faculty members, academic officers, and library personnel with direct access to a wide range of educational materials offered by accredited suppliers, ensuring an informed and deliberate procurement process.
  - c. Strengthen the College's resource management system by supporting the acquisition of quality-assured learning materials necessary for effective curriculum delivery, independent learning, and institutional accreditation efforts.



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- d. Consolidate and finalize a list of recommended academic books and reference materials based on the evaluations conducted, to serve as the basis for procurement and resource development planning.
3. This activity is anchored on the requirements set forth in national policies, particularly:
    - a. CHED Memorandum Order (CMO) No. 22, Series of 2021 (Policies, Standards, and Guidelines for Bachelor of Secondary Education and Bachelor of Elementary Education), which emphasizes the necessity for HEIs to ensure the availability of updated, appropriate, and sufficient learning resources and facilities to support effective teaching and learning.
    - b. CHED Memorandum Order (CMO) No. 15, Series of 2019 (Policies, Standards, and Guidelines for Bachelor of Physical Education), which highlights the requirement for HEIs to maintain a well-managed library with relevant, sufficient, and updated instructional resources to enhance the delivery of the curriculum.
  4. Participants include the CCB writers, CCB faculty members, program chairs, librarian, (See enclosure No.1).
  5. The expenses incurred during this activity shall be charged against LGU funds-City College of Bayugan subject to usual accounting and auditing rules and regulations.
  6. Your cooperation and support for this activity will be highly appreciated.
  7. Immediate and wide dissemination of this memorandum is earnestly required.

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

CITY COLLEGE OF BAYUGAN

BOOK FAIR AND EXHIBIT

OSDS/jpp  
04/29/2025



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Enclosure to Division Memorandum No. 143, s. 2025

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