



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

**SCHOOLS DIVISION OFFICE OF BAYUGAN CITY**

BAYUGAN CITY DIVISION  
**RELEASED**  
DATE: 11 SEP 2025  
BY: [Signature]  
RECORDS UNIT

DIVISION MEMORANDUM

No. 272 s. 2025

To: Assistant Schools Division Superintendent  
Chiefs of Functional Divisions  
School Heads/Principals  
All Others Concerned  
This Division

Digitally signed by  
Real Ma. Teresa Marzo  
Date: 2025.09.12  
09:08:21 +08'00'

From: **MA. TERESA M. REAL**  
OIC-Schools Division Superintendent

Subject: **INVITATION TO PARTICIPATE IN THE PHILIPPINE YOUTH CONVENTION (PYC) 2025: THE 1<sup>st</sup> PHILIPPINE YOUTH CONVENTION FOR SUSTAINABLE DEVELOPMENT GOALS (SDG) LOCALIZATION**

Date: September 11, 2025

1. The United Nations Association of the Philippines (UNYAP) will convene the above-mentioned subject on September 21-22, 2025 at Legazpi City Convention Center.
2. This aims to convene Filipino youth leaders to strengthen youth-led action for sustainable development and seeks translates the global goals into concrete, community-based initiatives while providing opportunities to enhance the leadership, civic engagement and global awareness of the delegates.
3. All school heads or designated representatives, learner-government officers (SELG/SSLG), teacher-advisers of learners organizations or leadership programs and faculty members involved in international relations or SDG-related initiatives are encouraged to attend and must observe the non-disruption of classes policy per DepEd Order (DO) No. 9, s. 2005 *"Instituting Measures to Increase Engaged Time-on Task and Ensuring Compliance Therewith"* and the guidelines on off-campus activities stated in DO No. 66, s. 2017.
4. Participation is voluntary, and all expenses shall be borne by the participants. The registration fee for this 2-day event is P 3,000.00. Interested participants may directly contact Ms. Samantha Kim D. Patetico, National Youth Convener for Regional Affairs, at 0966-550-5449 and register via <https://bit.ly/PYC2025Registration>.
5. Attached is the letter from UNYAP and its official conference briefer for reference.
6. For information and dissemination.

Encl.: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

UNYAP 2025 CONVENTION SUSTAINABLE DEVELOPMENT GOALS

OSDS/jnm  
09/11/25



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**UNITED NATIONS ASSOCIATION OF THE PHILIPPINES**

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11 SEPTEMBER 2025

RAMONA INES R. BUSTAMANTE-RANESES, JD, PhD  
UNAP National President  
[ramonaines9@gmail.com](mailto:ramonaines9@gmail.com)

All Superintendents/ Officers-in-Charge  
Schools Division Offices

**Subject: Request for Partnership and Endorsement – 2030 IS NOW: The 1st Philippine Youth Convention for SDG Localization**

To Our Esteemed Schools Division Superintendents and Officers-in-Charge,

Warmest greetings from the United Nations Association of the Philippines!

The *United Nations Association of the Philippines (UNYAP)* will be convening “2030 IS NOW: The 1st Philippine Youth Convention on SDG Localization,” with the theme “*From Where YOUTH Lead: Localizing SDGs Now for 2030 and beyond.*” This event is anchored on the United Nations’ official theme, “*Local Youth Actions for the SDGs and Beyond.*” and will be held on **September 21-22, 2025** at Legazpi City Convention Center.

This **multi-sectoral national convention** aims to convene over **1,000+ Filipino youth leaders from all 18 regions of the Philippines** to strengthen youth-led action for sustainable development. It seeks to translate the global goals into concrete, community-based initiatives while providing meaningful opportunities for delegates to enhance their leadership, civic engagement, and global awareness. The event will feature **keynote addresses of national and global experts, plenary discussions, open forums, networking sessions**, the highlight for this year’s convention: the **2030 NOW: Youth SDG Impact Awards**, and the **Elections of National Officers of the United Nations Youth Association of the Philippines (UNYAP)**.

**In line with the objectives of the 1st Philippine Youth Convention on SDG Localization (PYC 2025), we respectfully seek to formalize your esteemed organization’s/institution’s partnership and support for this national convention through the following:**

1. **Official Endorsement and Issuance of a Memorandum/Advisory.** We humbly request your organization’s formal endorsement of PYC 2025 and, if possible, the issuance of an official memorandum or advisory to encourage and ensure maximum participation from your institution.
2. **Sending of Official Delegates.** We respectfully request the participation of **at least five (5) student leaders** from your institution/organization to serve as your official delegates to the convention.

The registration fee for this two-day convention is **Php 3,000.00**, inclusive of **AM snacks, lunch, and PM snacks for two days, dinner on the first day, and an official convention kit** that includes a large tote bag, convention lanyard and ID, official UNYAP pin and t-shirt, as well as **two membership certificates and two commendation certificates**. Registration may be completed via this link: <https://bit.ly/PYC2025Registration>. You may also view the complete Convention Primer here: <https://bit.ly/PYC2025Primer>.



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For official transactions and payments related to the conference, you may use the following authorized channels:


GCash Accounts: **0991-216-0923 or 0939-212-8165** (Jocelyn Alpay, UNAP National Secretary)  
Bank Name: **Bank of Commerce**  
Account Name: **United Nations Association of the Philippines, Inc.**  
Account Number: **010-00-003141-6**

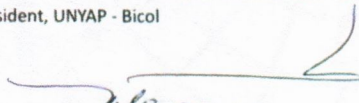
As a valued partner, your support will be formally recognized through a **Certificate of Partnership** and a **Certificate of Commendation** from the United Nations Youth Association of the Philippines (UNYAP) and the United Nations Association of the Philippines (UNAP). To facilitate proper coordination, we kindly request that a copy of your official endorsement be submitted on or before **September 15, 2025**.

Attached is the **official conference brief** for your reference. Should you require further information or documentation, please do not hesitate to contact **Ms. Samantha Kim D. Patetico, National Youth Convener for Regional Affairs**, at **0966-550-5449** or email at [unyap.official@gmail.com](mailto:unyap.official@gmail.com).

Thank you very much for your continued support of youth empowerment and inclusive development.

*With deep respect,*

  
**MARCK LESTER B. ESTO**  
Steering Committee Chairman and Lead National Youth Convener, PYC 2025  
Regional President, UNYAP - Bicol

  
**RAMONA INES R. BUSTAMANTE-RANESES, JD, PhD**  
Overall Chairman and National Lead Convener, PYC 2025  
UNAP National President

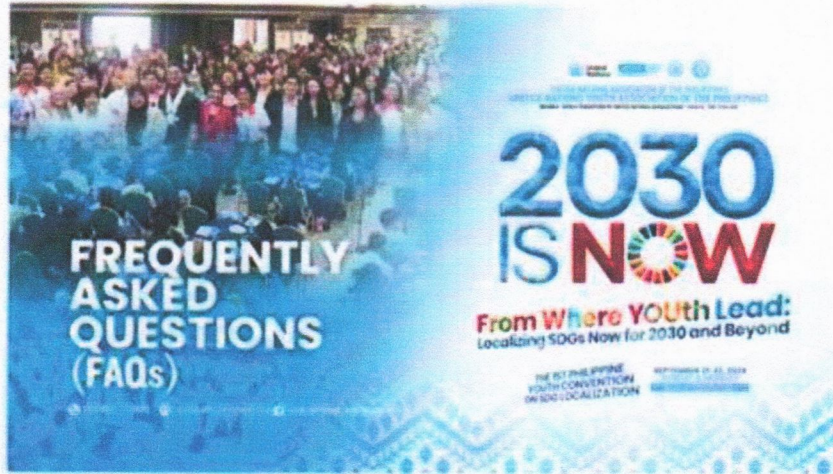


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1. **What is PYC 2025?**

The **Philippine Youth Convention 2025 (PYC 2025)**, titled **"2030 IS NOW: The 1st Philippine Youth Convention on SDG Localization"**, is a national multi-sectoral convergence organized by the **United Nations Association of the Philippines (UNAP)** and the **United Nations Youth Association of the Philippines (UNYAP)**. It will gather **1,000+ youth leaders from all 18 regions** to advance youth-led actions for the Sustainable Development Goals (SDGs). The convention features keynote sessions, plenary discussions, networking opportunities, the **2030 NOW: Youth SDG Impact Awards**, and the election of UNYAP's national officers—turning global goals into local actions for 2030 and beyond.

2. **When and where will PYC 2025 take place?**

It will be held on **September 21–22, 2025** at the **Legazpi City Convention Center, Legazpi City, Albay**.

3. **Who can participate?**

The convention is open to individual youth, student leaders, organizations, councils, and institutions nationwide, whether or not they are part of the awards program.

4. **How much is the registration fee and what does it include?**

The fee is **₱3,000.00** per participant, **inclusive** of the following:

- Meals (AM snacks, lunch, PM snacks for 2 days, and dinner on Day 1)
- Official convention kit (large tote bag, lanyard & ID, UNYAP pin, official t-shirt)
- Membership & commendation certificates (2 each)

5. **Is there a limit on the number of participants per organization?**

No strict limit. However, **early registration is highly encouraged** to secure slots.

6. **When is the registration deadline?**

The deadline is **September 15, 2025, 11:59 PM** via this Registration Link:

[bit.ly/PYC2025RegistrationForm](https://bit.ly/PYC2025RegistrationForm)

7. **Will walk-in registrants be entertained?**

Yes, but only if they pre-registered using this link: [bit.ly/PYC2025WalkIns](https://bit.ly/PYC2025WalkIns).



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8. **Can one receipt cover multiple participants?**  
Yes. A group can pay in one transaction. However, **each participant must still register individually** and attach the shared receipt for proper tracking.
9. **How should participants process their payments?**  
Payments may be sent through these official channels:
- **GCash:** 0991-216-0923 / 0939-212-8165 (Jocilyn Alpay, UNAP National Secretary)
  - **Bank of Commerce**
    - Account Name: *United Nations Association of the Philippines, Inc.*
    - Account Number: *010-00-003141-6*
10. **Will official receipts be issued for liquidation?**  
Yes. A **physical Official Receipt** will be issued during the convention upon request.
11. **What are the highlights of PYC 2025?**  
Key highlights include:
- **Official Membership Conferment & Pinning Ceremony**
  - **2030 NOW: Youth SDG Impact Awards** honoring youth SDG champions
  - **Election of UNYAP Officers** (Luzon, NCR, Visayas, Mindanao, Global, and the National)
12. **Can someone attend in place of a registered participant?**  
Yes. **Proxies are allowed.** If no proxy is sent, **the registration fee is non-refundable.**
13. **What is the dress code?**
- **Day 1 (Convention):** Business Attire
  - **Day 1 (Awards Night):** Barong/Filipiniana (*optional*)
  - **Day 2:** Official convention shirt (provided at registration)
14. **Will organizers provide excuse letters for school/work?**  
Yes. Excuse letters will be issued upon request through a Google Form.
15. **Will accommodations be provided?**  
No. Participants must arrange their own lodging. Booking in advance is strongly advised.
16. **Will transportation be provided?**  
No. Transportation is the responsibility of participants. Plan ahead for a smooth trip.



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